



Richmond Hill is the third most populated municipality in York Region with close to 209,000 residents. Its Council and staff are committed to providing an exceptional quality of life for the community. Richmond Hill is an equal opportunity employer committed to attracting, retaining and developing a winning team that is committed to providing exceptional public service. Visit RichmondHill.ca to learn more about the place "Where people come together to build our community."

Senior Plans Examiner

Planning and Regulatory Services Department

Reporting to the Manager of Plans Review and Compliance, you will provide plans examination services for all building types to ensure compliance with the Ontario Building Code and other applicable regulations. You will ensure drawings are in compliance with the Ontario Building Code, regulations and all related design standards and provide assistance to junior staff with respect to drawing review and code interpretations. You will also work on special projects as assigned.

Your qualifications include:

- College diploma in an architectural or structural discipline
- Minimum of 5 years of experience in a municipal building permit plans review environment
- Knowledge of the Ontario Building Code (ideally Parts 3, 4, 7, 8, 9 and 11)
- Certification from Ministry of Municipal Affairs and Housing (MMAH) in the categories of House, HVAC House, Small Buildings, Large Buildings, Building Services, Complex Buildings, Detection Lighting and Power and On-Site Sewage
- Plans review experience in all building types
- Proficiency in word processing and spreadsheet programs
- You demonstrate the Town's corporate values of service, collaboration, care, and courage
- Work well in a team environment
- Excellent communication, interpersonal and report writing skills
- A professional designation(s) within the building and or construction industry is considered an asset
- A valid Ontario Class "G" Driver's License and have access to a vehicle for use on corporate business (mileage compensated). You will be required to provide proof of vehicle insurance upon hire.

The salary for this position is \$81,825 to \$95,039.

For more information and to apply online, visit our website at: Richmondhill.ca/Employment by 4:30PM on February 1, 2019.

We thank all candidates for their interest, however, only those under consideration will be contacted.

The Town of Richmond Hill is committed to inclusive, barrier-free recruitment and selection processes. If contacted to participate in the recruitment and selection process, please advise Human Resources if you require an accommodation.